



Arts for All, Inc.
a nonprofit corporation

JOB DESCRIPTION FOR PRESCHOOL TEACHER

(03/09/2010)

Requirements:

1. Minimum of Associate Degree with 15 units in early childhood education
2. Minimum of 3 years experience working with children
3. Minimum of 2 years leading a class either as preschool teacher or lead teacher
3. Ability to work well with others in training and supervising
4. Ability to demonstrate good observation skills, judgment and interest in learning about children
5. Ability to demonstrate good observation skills, judgment and interest in learning about disabilities
6. Good verbal and written communication skills; bilingual preferred
7. Documentation of Fingerprint Clearance card must be provided within two months
8. Must provide current certification in CPR, First Aid, CIT I, CIT II, and Article IX within 60 days of employment

Duties:

1. Responsible to Children Services Manager
2. Responsible for supervising assistant teacher(s) and inclusion aides
3. Responsible for maintaining preschool room in orderly manner
4. Assist with accountability through participant matrix, individual participant books, attendance records, etc.
5. Assist in the development and implementation of curriculum, lesson plans and opportunities for children to gain independence, self help and social skills, make quality use of leisure time and meet their objectives in academic and behavioral areas with emphasis on the Arts.
6. Assist in assuring that all contract requirements (DES/DDD, DES/Childcare Licensure, etc.) are being met including; maintain appropriate ratio, writing objectives, teaching plans, data collection, behavior plans and monthly reporting, incident reporting, physical management reporting, timely meetings (30 day and med. reviews, ISP, etc.), etc.
7. Willing to model and participate fully in all Arts for All activities.
8. Willing to participate in a minimum of 12 continuing education hours annually.